

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF RIVERSIDE**

☐ **BLYTHE** 265 N. Broadway, Blythe, CA 92225  
☐ **HEMET** 880 N. State St., Hemet, CA 92543

☐ **INDIO** 46-200 Oasis St., Indio, CA 92201  
☐ **RIVERSIDE** 4175 Main St., Riverside, CA 92501

**RI-FL004**

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar Number and Address)      <div style="display: flex; justify-content: space-between;"> <div>TELEPHONE NO.:</div> <div>FAX NO. (Optional):</div> </div> <div>E-MAIL ADDRESS (Optional):</div> <div>ATTORNEY FOR (Name):</div>	FOR COURT USE ONLY      <div>CASE NUMBER:</div>
PETITIONER:	
RESPONDENT:	
<b>DECLARATION REGARDING NOTICE OF EX PARTE APPLICATION (FAMILY LAW)</b>	

**INSTRUCTIONS:** Pursuant to Cal. Rules of Court, rule 3.1204(b), the declaration regarding notice shall accompany the ex parte application. A party seeking an ex parte order must notify all parties no later than 10:00 a.m. the court day before the ex parte appearance. Notice needs to be given by someone who is not a party to the case and over the age of 18. If notice has been given by 10:00 a.m., and the ex parte application and declaration regarding notice has been presented to the court by 12:00 p.m., the hearing will be scheduled on the next business day, otherwise the hearing will be scheduled in two business days. In addition, the ex parte application should be delivered to the other party, or the other party's attorney, at the first reasonable opportunity. (Cal. Rules of Court, rule 3.1206)

1. I informed the other party in this action that an ex parte application would be sought by speaking to:

\_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m.

(PARTY'S NAME AND/OR THEIR ATTORNEY OF RECORD) (DATE) (TIME)

How informed:    a. spoke to party in person    b. spoke to party by telephone number \_\_\_\_\_

                      c. left message on voicemail of the party at telephone number \_\_\_\_\_

2. At the time of notice, I informed the other party that the application for ex parte orders contained requests for the following orders: \_\_\_\_\_

and that the other party should appear at the Family Law Court if he/she wished to be heard by the court on the following date and time: \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m. in department \_\_\_\_\_ located at:

(HEARING DATE) (TIME) (DEPT.)

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3. I received the following response: \_\_\_\_\_

4. A copy of the ex parte application and related documents were given to \_\_\_\_\_

on \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m. by: \_\_\_\_\_

(DATE) (TIME) (PARTY'S NAME AND/OR THEIR ATTORNEY OF RECORD)

Personal Delivery                      Fax Transmission                      Overnight/Express Mail

Other: \_\_\_\_\_

PETITIONER:	CASE NUMBER:
RESPONDENT:	

5. Notice of the ex parte application has not been given due to the following reason: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I declare under penalty of perjury under the laws of the state of California that the information above is true and correct

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(SIGNATURE OF DECLARANT)